Ongoing Partnership Application

New Way Funds · Multi-Year Support

Thank you for your interest in an ongoing partnership with Edwards Church.

OUR MISSION

The purpose of this Church, in all its programs and activities, shall be to bind together followers of Jesus Christ for sharing in the praise and worship of God and in seeking and serving God. As Christians, it is our mission to respond to all God's creation with the love Christ directs, through collective and individual worship, prayer, support, and action.

OUR VISION AND VALUES

Our vision begins: *Gathering at the crossroads of ancient faith and contemporary culture, we are a Christian church asking God to open us to a new way.* It continues: *Encountering the world's joys and suffering, we offer ourselves as instruments of love and justice.*

Among our values is **Community**: *We embrace our community locally and globally through the power of Christ's compassion within us. We offer ourselves in acts of kindness, generosity and advocacy in the care of others. We partner with other community groups to provide service and to work for solutions to social injustices and discrimination.*

Our full mission, vision, and values are at edwardschurchnorthampton.org/about-us/mission-vision-and-values.

What We Look For

Organizations should be aligned with the mission and purpose of Edwards Church. We are especially interested in funding **new and innovative approaches to societal and climate challenges**, both locally and globally. As we do our part to create a more just world, we encourage organizations doing good works, of all sizes, to apply, especially **minority-, LGBTQ-, and BIPOC-led organizations**.

What an Ongoing Partnership Is

An ongoing partnership is support that continues for more than one year, up to three years. For example, if your project costs $100 a year, we might commit $300 over three years. Requests for ongoing support are limited to $5,000 per year.

Ongoing support is a relationship, not only a payment. We ask partners to stay in touch with the church for as long as we are sending support. That is how we learn from your work, celebrate it with our congregation, and decide together whether and how to continue.

Most organizations begin with a one-time grant, and this application builds on it. If you have not applied to us before, please also complete our **Outreach Grants Application** (one-time grants), available at edwardschurchnorthampton.org/forms.

How Ongoing Partnerships Work

Every payment comes with a check-in. Specifically, we ask partners to agree to:

- **A short written update before each payment after the first.** One page is fine: what you did, what you learned, how the money was spent, and what is next.
- **A conversation with the Outreach Grants team at least once a year** (a visit, call, or video chat).
- **Prompt word if things change:** new leadership, a shift in plans, or a change in your finances that affects the project.

Each year's payment depends on the team's review of your latest update. A commitment does not guarantee support beyond its term. Partners are also warmly invited to share their work with our congregation.

How to Complete This Application

1. **Use a computer if you can.** Phones, tablets, and the previews built into Gmail, Outlook, or Google Drive often cannot save what you type.
2. **Download this form first.** Open it in Adobe Acrobat Reader (free at get.adobe.com/reader), or in Chrome, Edge, or Firefox. In a web browser, save with the download button in the PDF toolbar. Closing the tab can erase your work.
3. **Save your own copy right away.** Put your organization's name in the file name, for example *YourOrg-Edwards-App.pdf*.
4. **Click a shaded box and type.** Press the Tab key to jump to the next box. Click a small square to check it.
5. **Take the room you need.** Tell us as much as you like. Long boxes scroll as you type. If your whole answer does not show in the box, keep going on the **Continued Answers** page at the end of the form, and write the question number there.
6. **Save often.** Press Ctrl+S on Windows or Linux, or Command+S on a Mac.
7. **Check before you send.** Close your saved file and open it again. Make sure everything you typed is still there.
8. **Email the saved PDF.** Attach it to an email to outreach@edwardschurchnorthampton.org, along with any documents from the checklist at the end. Send the PDF file itself, not a photo, a screenshot, or a link to it.

Stuck, or no computer? Contact outreach@edwardschurchnorthampton.org. We would much rather help you apply than miss your application. If the form simply will not work for you, we will find another way to receive your answers.

Part 1. About Your Organization

Name of organization *

Mailing address *

Contact person * **Position**

Phone * **Email ***

Website, if available

Tax ID (EIN), if you have one **Fiscal sponsor, if applicable (write N/A if none)**

Program or project title *

Have we funded you before? Years and amounts

What would the support go toward?

- ☐ **General operating support**
- ☐ **A specific program or project**

Part 2. Your Request

Use numbers only, such as 2500.

Years (2 or 3) * **Amount per year ($) *** **Total, all years ($) *** **Org. budget this year ($) ***

Three-year budget

Fill in the years you are requesting. “Secured” means money you already have or have been promised; “Pending” means applied for or expected.

Year	Total cost ($)	Edwards request ($)	Other secured ($)	Other pending ($)

Part 3. The Partnership

1. Why ongoing support

Describe the work this support would sustain. Why does it need support beyond a single grant? What would be different with a multi-year commitment?

Tell us the whole story. Strong answers are often 200 to 350 words. This box scrolls if you write more; you can also finish on the Continued Answers page.

2. What you will accomplish, year by year

For each year of the term, what will you accomplish? What specific results will you count, and how will you count them?

3. Results of any earlier Edwards Church grant

If we have supported you before, what did that grant make possible, and what did you learn? If we have not, tell us about a recent accomplishment of which you are proud.

4. Financial health and sustainability

Who else funds this work? How will you keep our share from becoming something you depend on too heavily? What is your plan if our support ends after the term?

5. Leadership and financial oversight

Who makes decisions and approves spending? Who reviews your finances, and how often? Who leads your organization?

6. Risks and how you will manage them

What could get in the way of reaching your outcomes over the term, and how will you respond?

Organizations you will likely work with

Part 4. Staying in Touch

Who will be our main contact for check-ins, and who is the backup if that person is away or leaves?

Main check-in contact (name, role)

Email and phone

Backup contact (name, role)

Email and phone

7. Beyond the updates

How would you like to be connected with Edwards Church beyond written updates? For example: visiting a worship service, presenting your work to the congregation, volunteer opportunities, or sharing stories of your work another way.

Our commitments if we are chosen as a partner

- [ ] We will send a short written update before each payment after the first.
- [ ] We will meet or talk with the Outreach Grants team at least once a year.
- [ ] We will tell the team promptly if leadership, plans, or finances change in ways that affect the project.
- [ ] We understand that each payment depends on review of our latest update, and that a commitment does not guarantee support beyond its term.

Part 5. Documents and Certification

Because ongoing support is a longer commitment, we ask every applicant for the documents below, whatever the amount.

Documents to send with this form

Check each item you are sending as a separate attachment, and name each file so we can tell what it is (for example YourOrg-Budget-2026.pdf).

- [ ] **A.** Your organization's operating budget for the current year.
- [ ] **B.** Proof of tax-exempt status (IRS determination letter), or a letter from your fiscal sponsor (an established nonprofit that receives and manages grant money for a group that does not have its own tax-exempt status).
- [ ] **C.** Your most recent year-end financial statement or IRS Form 990.
- [ ] **D.** A list of your board or governing group, with each person's affiliation.
- [ ] **E.** Your operating budget for the upcoming year, if you have one.

Other documents you are sending (optional)

Certification

- [ ] I confirm that the information in this application is accurate to the best of my knowledge, and that I am authorized to submit it for this organization.

Typed name | **Title** | **Date (MM/DD/YYYY)**

Continued Answers

Use this page only if an answer did not fit in its box. Type the question number and title first, then keep writing. Need still more room? Attach a document and tell us here that you did.

Continuing question number and title

Continuing question number and title

Continuing question number and title

Continuing question number and title